

**PURCHASE AREA WATER MANAGEMENT  
PLANNING COUNCIL**

**Minutes  
June 2, 2005**

***I. Call to Order***

Chairman Don Elias called the meeting of the Purchase Area Water Management Council to order at 10:05 A.M.

**Ballard County**

Dickie Hack, LaCenter Water and Sewer

**Calloway County**

Lee Roy Barnett, Dexter/Almo Water District  
Don Elias, City of Murray, Calloway County  
Larry Elkins, Judge/Executive, Calloway County

**Carlisle County**

Robin Phelps, Bardwell City Utilities  
Anita Lambert, Arlington  
Tim Norman, Carlisle County  
Willie Guhy, Milburn Water District

**Fulton County**

Davis Gallagher, Hickman

**Graves County**

Jimmy Waid, Symsonia Water District  
Kevin Leonard, Mayfield Electric and Water  
Newton Wilkins, Cuba Water District  
Charles E. Seay, Purchase District Health Department

**Hickman County**

Greg Pruitt, Judge/Executive, Hickman County

**Marshall County**

Kevin Murphy, Calvert City Water and Sewer  
Lee Roy Barnett, Dexter/Almo  
Julie Conner, Marshall County Health Department

**McCracken County**

Sheila Mansfield, West McCracken County Water District  
Glen Anderson, Paducah Water Works

Charlie Ross, Purchase District Health Department  
Robert Wise, Four Rivers Basin Team

**Guests**

Carryn Lee, Kentucky Rural Water Association  
Clem Wethington, Kentucky Rural Water Association

**Purchase Area Development District**

Henry Hodges, Consumers Water  
Mark Davis  
Jeremy Buchanan  
Grant Green  
Joyce Watts  
Wayne Spencer

***II. Welcome and Introduction***

Chairman Elias welcomed everyone and asked for introductions from each person.

***III. Approval of March 1, 2005 Minutes***

Chairman Elias referred the council to the minutes of the March 1, 2005 meeting. Mr. Lee Roy Barnett made the motion to approve the minutes followed by a second from Mr. Newton Wilkins. The motion passed unanimously.

***IV. Presentation by Carryn Lee, Kentucky Rural Water Association***

Next, Chairman Elias introduced Ms. Carryn Lee of the Kentucky Rural Water Association. Ms. Lee presented a program concerning the pros and cons of taking over sewer systems. She noted that the concern of the Kentucky Infrastructure Association is making sewer utilities available to everyone. One of the concerns in taking over a sewer utility is the condition it is in. A lot of sewer utilities are sewer package plants in subdivisions. Unfortunately, many of these package plants have not been well maintained due to many factors, such as cost of maintenance, and may not meet EPA requirements. The cost of rehabilitating would need to be taken into consideration before deciding to take over a package plant. Ms. Lee emphasized knowing what you would be getting into before taking over a package plant. Full cost pricing without being subsidized by the city or federal government is recommended. The Federal government may help with your sewer or water project; however the city cannot take any of this money for other services. All records should be kept separate by allocation of joint expenses of salaries, supplies, utilities, and insurance for water and sewer accounts. Be sure to create an operating and maintenance budget. Decisions must be made such as whether to charge flat rates or meter reading rates. Ms. Lee invited anyone who may be thinking about taking over a sewer package plant to call her with any questions and she would be available to assist with their concerns.

Chairman Elias thanked Ms. Lee for her presentation and asked for questions from the board. Following a short discussion period, Chairman Elias invited Ms. Lee to remain after the meeting to assist anyone with concerns.

**V. Call for Projects**

**A. New Water Project for Council Approval – WX21145033 – Hendron Water District – U.S. 45 Improvements Phase I**

Chairman Elias turned the meeting over to Mr. Grant Green. Mr. Green asked the board to turn to page 6 of the packet. This project for the Hendron Water District would complete the first phase of a six-phase project, which would extend water from near the McCracken county line on US 45, north to Florence Station Road.

**B. New Sewer Project for Council Approval – SX21075005 – City of Fulton – Western Expansion near KY 166**

Turning to page 11 of the board packet, Mr. Green reviewed the wastewater project that is planned by the City of Fulton. This would extend service to the western side of town for a commercial area being developed there.

**C. Project Amendment – WX21145005 – West McCracken Water District – SW McCracken Expansion (change from 11-20 year project to 0-2 year project)**

The last project amendment to be considered, on page 16 of the packet, is for the West McCracken Water District. This is a large project and may only be able to be completed a portion at a time. The expansion that is currently being considered is part of this project.

Mr. Glen Anderson, representative for the Paducah Water system, asked the board to table the Hendron Water project today. He said that this may be a duplicate and there are issues and service area problems that need to be addressed first. Paducah is currently serving the Melber area and west of Highway 45 that needs to be resolved.

Mr. Glen Anderson made a motion to table the new water project WX21145033, Hendron Water District – US 45 improvements, Phase 1. Mr. Kevin Leonard seconded the motion. The motion passed unanimously.

Chairman Elias asked the board to consider the City of Fulton, Western expansion near KY 166, SX21075005 and West McCracken Water District, SW McCracken Expansion, WX21145005 and entertain a motion on these projects.

Mr. Kevin Murphy moved to accept both projects SX21075005 AND WX21145005 and was seconded by Mr. Kevin Leonard. The motion passed unanimously.

Next, Mr. Green informed the board that he was asked the day before this meeting by system representatives to add three more projects, which are not included in the packet. Mr. Green was also asked to add back a water project for Fulton and two new projects for Marshall County Sanitation District #2. Due to the necessity for their projects to be

added for funding, Mr. Green asked the board to take action in the form of a motion at the meeting today.

Mr. Kevin Leonard moved to accept the Fulton project and the two Marshall County Sanitation District #2 projects. Mr. Lee Roy Barnett seconded the motion and the motion passed unanimously.

#### **VI. *New Project Prioritization***

Mr. Green asked the board to turn to page 21 of the packet and the New Project Prioritization list. The rankings shown are regional rankings that are based on a number of factors. Only immediate need, 0-2 year projects are ranked. Mr. Green asked everyone to review the list and make sure all the projects being considered are on the list. If any help is needed with the process of adding projects or if there are any questions call Mr. Green or send an email.

#### **VII. *Wastewater Planning Template***

Mr. Green stated that he sent out sewer surveys to all of the utilities about a month ago. KIA and the Division of Water have asked Mr. Green to collect this information for the wastewater plan. He thanked everyone for their help in this effort and encouraged anyone who has not sent a survey and the information back, to please do so as soon as possible.

Mr. Green added that one of the pieces of information he has been asked to collect deals with salaries or hourly rate information. He stated that only information in the context of the wastewater plan that is to be reviewed by KIA and DOW will be added. Other than that, all information he receives will be held confidential. He will take confidential information out when the wastewater plan is put before the council.

#### **VIII. *Upcoming Events***

Chairman Elias asked for upcoming events. Mr. Kevin Murphy said that the Western Chapter of the Wastewater Association would have a training session consisting of 18 certified hours June 21-23 at the Kentucky Dam Convention Center. The cost is \$20 for members and \$50 for non-members. The number to call for more information is (270) 395-7138.

Mr. Grant Green said that Kentucky Rural Water is offering training at Rough River State Resort Park on July 26<sup>th</sup> and 27<sup>th</sup>. This will cover the treatment process, regulations, operation, and maintenance. This training will count for 12 certification hours.

Also, Kentucky Rural Water will have a training event at the Kentucky State Resort Park on August 10<sup>th</sup>. This training will cover modern utility management.

## ***IX. Other Business***

Chairman Elias asked if there were any other business to address. Mr. Mark Davis ... Project Administration for KIA projects. Some of you have received a letter that you would be receiving funding from the General Assembly from Mr. Jody Hughes, Executive Director of the KIA asking you to designate a Project Administrator and define how these funds will be used. Mr. Davis encouraged everyone to get this information submitted to the KIA in a timely manner and added that the PADD staff would be glad to work with you and help you walk through the process. He added that due to the number of projects the PADD would not be able to do the entire administrative job without charging for it. KIA has suggested charging 5 percent for first \$250,000; 1 percent for next \$500,000; and ½ percent for next \$750,000.

Chairman Elias added that KIA suggests that, in the future, the Board should make sure that the top priorities to be sent to the Legislature, be where they are actually needed and to keep critical priorities at the top of the list. He stated that the Board might want to work on the ranking system at a later date to assure that the critical priorities make the top of the list.

In closing, Mr. Clem Wethington encouraged everyone to complete his or her Consumer Confidence Report immediately. The official deadline for this report is July 1 to be in Frankfort. He encouraged everyone to download an updated version of Excel for the best results in reporting on the Consumer Confidence Report Builder program. He said that this is a great record keeping program and is best used on a monthly basis. Then, at the end of the year, all the information is there for your report. Also, the DOW has upgraded their Monthly Operating Reports in Excel.

## ***X. Adjourn***

There being no other business to discuss, Chairman Elias adjourned the meeting at 11:00 a.m.