

# FEE & SERVICE AGREEMENT (DISCLOSURE)

PURCHASE AREA DEVELOPMENT DISTRICT (PADD)  
1002 Medical Drive  
Mayfield, KY 42066

The PADD has advised the applicant that the PADD is authorized and prepared to assist the applicant in securing financing. The applicant understands that PADD's services may include, but are not limited to the following:

- Counseling on available loan guarantee/grant products;
- Counseling on general loan guarantee /grant qualification procedures and requirements;
- Counseling on applicant's financial capabilities;
- Assistance in obtaining information required to complete the loan guarantee/grant application; and
- Assistance in processing the loan guarantee/grant application and in meeting conditions of the loan guarantee/grant commitment.

The applicant hereby agrees to engage the PADD for the purpose of advising the applicant about financing and to provide the services described above. This agreement will continue until the earlier of the declination of the applicant's loan guarantee/grant request(s), the approval of the loan/guarantee/grant or the applicant's termination of PADD's services.

The applicant acknowledges that prior to paying any fees or completing any application(s), the applicant was advised of the following:

- PADD's services are advisory and administrative in nature;
- **PADD cannot guarantee the approval of loan guaranties/grants or specific loan guaranties/grant terms or conditions.**
- The applicant is not required to obtain or pay for unwanted services.

## FEES:

The applicant understands that, as compensation for PADD's services, the applicant is required to pay the following fee(s). The fee(s) are **NON-REFUNDABLE** and not contingent on approval of the loan guarantee/grant application.

- **SECTION 9007 RURAL ENERGY FOR AMERICA PROGRAM (PADD PACKAGING) FEE**  
The initial fee(s) is (are) due before the PADD will start preparing the applications and cover(s) costs for packaging and/or processing.

Eligible Project Costs		
< \$50,000	≥ \$50,000 and < \$200,000	≥ \$200,000
<i>Grant Application</i>		
▪ \$250.00 one time fee	▪ \$500.00 one time fee	▪ \$1,000.00 one time fee

Eligible Project Costs		
< \$50,000	≥ \$50,000 and < \$200,000	≥ \$200,000
<i>Loan Guarantee Application</i>		
<ul style="list-style-type: none"> <li>▪ \$250.00 initial fee</li> <li>▪ 1% of guaranteed loan amount by approval with an offset against the initial fee; but with a minimum of the initial fee</li> </ul>	<ul style="list-style-type: none"> <li>▪ \$500.00 initial fee</li> <li>▪ 1% of guaranteed loan amount by approval with an offset against the initial fee; but with a minimum of the initial fee</li> </ul>	<ul style="list-style-type: none"> <li>▪ \$1,000.00 initial fee</li> <li>▪ 1% of guaranteed loan amount by approval with an offset against the initial fee; but with a minimum of the initial fee</li> </ul>

- **COMBO APPLICATIONS**

If the applicant chooses to apply for a grant AND a loan guarantee, s/he has to submit separated applications to USDA. Therefore, a separate fee for the packaging of the grant application and the loan guarantee application will be due, with the maximum amounts as stated above. PADD can adjust fees in order to avoid undue hardships on applicants:

Grant Application:                   \$ \_\_\_\_\_  
 Loan Guarantee Application:   \$ \_\_\_\_\_

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Date and Signature of Head of Department - PADD (Fee Adjustment not valid without authorized signature!)

- **OTHER FEES**

If PADD determines that the proposed project requires more than just the services PADD is offering with this service agreement, it may charge additional fees in order to cover these expenses.

*If the applicant chooses to submit his application to USDA with delivery services other than standard mail or if PADD determines that it is necessary to use other delivery services in order to maintain application deadlines, the applicant is responsible to reimburse PADD for its expenses. Standard Postage is covered through the application fee.*

PADD will inform the applicant of these fees before it continues with the application process, giving the applicant the choice between withdrawing the application or continuation of the process with additional fees. In case of a withdrawal, the initial fee will not be refunded.

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**Applicant Company Name (print above)**

By: \_\_\_\_\_  
       Signature(s)

Date: \_\_\_\_\_

Title: \_\_\_\_\_